

# Payroll Dates 2019



## Check Pick-up Information:

**Q: How do I know when I get paid for working?**

**A:** If you work between the “start date” and the “end date” you’ll get paid on the corresponding “pay date”.

**Q: When can I pick up my check?**

**A:** Paychecks are available for pick up **ONLY** on the Friday “Pay Date” from **10:00 a.m. until 3:00 p.m.** If you don’t pick it up on Friday, it will be placed in the mail on the following business day.

**Q: Where can I pick my check up?**

**A:** For events on the Major Event schedule, checks are distributed at Gate D.

**B:** For all other events, checks are distributed at the S.A.F.E. Office.

**Q: Can I have someone else pick up my paycheck for me?**

**No.** All employees must pick-up their own paycheck with a government issued photo ID on the Pay Date or it will be mailed to the address we have on file.

**Q: Do I need anything in order to pick up my check?**

**A:** Yes, you will need to provide a government issued photo ID.

## On-Line Employee Information

**Web Address:** [eservices.paychex.com](https://eservices.paychex.com)

**Company ID:** 0450 – D392

**User example name:** John Smith

**Username:** First initial of your first name and your entire last name (for example, jsmith)

**Password:** Your initial password is the first initial of your first name combined with the first initial of your last name, both capitalized, and the last four digits of your Social Security number (for example, using John Smith with a Social Security number of XXX-XX-1234, the password would be JS1234. After logging in for the first time, change your password.

**Important!** Make sure you write your new password down and keep it stored safely. If you forget your password give the S.A.F.E. office a call at (313) 262-2270.

**Please update the S.A.F.E. office of any changes to your mailing, address, phone number, or email**

Start Date	End Date	Pay Date
December 22, 2018	January 4, 2019	January 11, 2019
January 5, 2019	January 18, 2019	January 25, 2019
January 19, 2019	February 1, 2019	February 8, 2019
February 2, 2019	February 15, 2019	February 22, 2019
February 16, 2019	March 1, 2019	March 8, 2019
March 2, 2019	March 15, 2019	March 22, 2019
March 16, 2019	March 29, 2019	April 5, 2019
March 30, 2019	April 12, 2019	April 19, 2019
April 13, 2019	April 26, 2019	May 3, 2019
April 27, 2019	May 10, 2019	May 17, 2019
May 11, 2019	May 24, 2019	May 31, 2019
May 25, 2019	June 7, 2019	June 14, 2019
June 8, 2019	June 21, 2019	June 28, 2019
June 22, 2019	July 5, 2019	July 12, 2019
July 6, 2019	July 19, 2019	July 26, 2019
July 20, 2019	August 2, 2019	August 9, 2019
August 3, 2019	August 16, 2019	August 23, 2019
August 17, 2019	August 30, 2019	September 6, 2019
August 31, 2019	September 13, 2019	September 20, 2019
September 14, 2019	September 27, 2019	October 4, 2019
September 28, 2019	October 11, 2019	October 18, 2019
October 12, 2019	October 25, 2019	November 1, 2019
October 26, 2019	November 8, 2019	November 15, 2019
November 9, 2019	November 22, 2019	November 29, 2019
November 23, 2019	December 6, 2019	December 13, 2019
December 7, 2019	December 20, 2019	December 27, 2019