

# Payroll Dates 2020



Start Date	End Date	Pay Date
December 21, 2019	January 3, 2020	January 10, 2020
January 4, 2020	January 17, 2020	January 24, 2020
January 18, 2020	January 31, 2020	February 7, 2020
February 1, 2020	February 14, 2020	February 21, 2020
February 15, 2020	February 28, 2020	March 6, 2020
February 29, 2020	March 13, 2020	March 20, 2020
March 14, 2020	March 27, 2020	April 3, 2020
March 28, 2020	April 10, 2020	April 17, 2020
April 11, 2020	April 24, 2020	May 1, 2020
April 25, 2020	May 8, 2020	May 15, 2020
May 9, 2020	May 22, 2020	May 29, 2020
May 23, 2020	June 5, 2020	June 12, 2020
June 6, 2020	June 19, 2020	June 26, 2020
June 20, 2020	July 3, 2020	July 10, 2020
July 4, 2020	July 17, 2020	July 24, 2020
July 18, 2020	July 31, 2020	August 7, 2020
August 1, 2020	August 14, 2020	August 21, 2020
August 15, 2020	August 28, 2020	September 4, 2020
August 29, 2020	September 11, 2020	September 18, 2020
September 12, 2020	September 25, 2020	October 2, 2020
September 26, 2020	October 9, 2020	October 16 2020
October 10, 2020	October 23, 2020	October 30, 2020
October 24, 2020	November 6, 2020	November 13, 2020
November 7, 2020	November 20, 2020	November 27, 2020
November 21, 2020	December 4, 2020	December 11, 2020
December 5, 2020	December 18, 2020	December 25, 2020
December 19, 2020	January 1, 2021	January 8, 2021

## Check Pick-up Information:

**Q: How do I know when I get paid for working?**

**A:** If you work between the “start date” and the “end date” you’ll get paid on the corresponding “pay date”.

**Q: When can I pick up my check?**

**A:** Paychecks are available for pick up **ONLY** on the Friday “Pay Date” from **10:00 a.m. until 3:00 p.m.** If you don’t pick it up on Friday, it will be placed in the mail on the following business day.

**Q: Where can I pick my check up?**

**A:** For events on the Major Event schedule, checks are distributed at Gate D.

**B:** For all other events, checks are distributed at the S.A.F.E. Office.

**Q: Can I have someone else pick up my paycheck for me?**

**No.** All employees must pick-up their own paycheck with a government issued photo ID on the Pay Date or it will be mailed to the address we have on file.

**Q: Do I need anything in order to pick up my check?**

**A:** Yes, you will need to provide a government issued photo ID.

## **NEW—ON LINE EMPLOYEE ACCESS**

SAFE Management of Michigan is now using Paychex Flex — a web-based, user-friendly payroll system. If you previously used our Eservices.paychex.com to view your online payroll information, you are able to access your information in the new Paychex Flex system. Paychex Flex is a secure, self-service online portal where you can easily view your pay stubs & W2s and update your own address, direct deposit or taxes.

### Registration—

Please register as soon as possible by visiting [www.paychexflex.com](http://www.paychexflex.com) and clicking Sign-Up. Take a quick tour to learn more!

### Accessing Your Personal and Payroll

Information—How to view or change your personal information.

### Changing your password, security

questions and PIN—Help with changing your account security settings.

**We hope you will like our new process!**